



Memo. No. BUTEX./Admin-1 (136)/2019/

Date: 27/03/2024

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 29/03/2024 to 06/04/2024 in favour of **Tabassum Ferdous**, Assistant Professor, Department of Wet Process Engineering under the Faculty of Textile Chemical Engineering of this University to visit Vietnam for Family purpose with earned leave from 31/03/2024 to 04/04/2024. She will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per the Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla, of the Prime Minister Office, Govt. of the People's Republic of Bangladesh.

Sd/-
(Kabari Majumder)
Registrar
Phone: 48112442

Memo. No. BUTEX./Admin-1 (136)/2019/321

Date: 27/03/2024.

Copy for information and necessary action to (not in order to seniority)

1. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
2. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
3. Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
4. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
5. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Textile Chemical Engineering, BUTEX, Dhaka.
7. Head, Wet Process Engineering, BUTEX, Dhaka.
8. In-Charge ICT cell, (With a request to publish the office order at BUTEX website), BUTEX, Dhaka
9. All Head of the offices, BUTEX, Dhaka.
10. Tabassum Ferdous, Assistant Professor, Wet Process Engineering, BUTEX, Dhaka.
11. PS to VC, VC Office. Honorable VC's kind information, BUTEX, Dhaka.
12. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
13. Personal/Relevant file.

Itemony
27.03.2024
(Itemony)
Assistant Registrar (HR)