



# Bangladesh University of Textiles Executive Development Centre (EDC)



## Executive Development Program (EDP) (Admission to Postgraduate Diploma in Textile Management)

Executive Development Centre (EDC), BUTEX is offering a Postgraduate Diploma in Textile Management sponsored by The Ministry of Finance, Government of the People's Republic of Bangladesh, under the Skills for Employment Investment Program (SEIP). This program is designed to produce world class managers and future leaders for the textile industry of Bangladesh. The curriculum of EDP is designed based on the identified deficient areas of local executives and managers that include Communication and soft skills, Human Resource Management, Operations Management, Financial Management, Marketing, Supply Chain, Textile Studies, Product Development, Compliance and CSR, Environmental Management, Industrial Engineering and Textile Merchandising.

### Selection process

- Candidates will be selected based on the written test and viva-voce.
- Only short listed candidates will be called for written test and viva-voce

### Application Deadline

- Saturday, 18 January 2020
- Hard Copy Submission date at EDC Office: 01-18 January 2020

### Written Test

Friday, 07 February 2020

### Written Test Result Publication

Friday, 14 February 2020

### Viva Start

Monday, 24 February 2020

### Final Result Publication

Sunday, 8 March 2020

### Class Start

Friday, 20 March 2020

### For further details

Executive Development Center (EDC),  
Room No. 404-A, BUTEX, Tejgaon, Dhaka  
Mobile: 01572091823 (Office)

### PROGRAM FEATURES

- International standard Teaching-Learning facilities
- 9-Month long Managerial program (6 months course work & 3 months internship)
- No course fee is required
- Lunch, refreshment, conveyance and internship allowance will be provided
- Class Time: Friday and Saturday: 3 PM to 6 PM & 6 PM to 9 PM;

### ELIGIBILITY CRITERIA

- **Category A (Experienced):** Executives/Managers working in the textile industry with bachelor degree in any discipline.
- **Category B (Fresher):** Graduate in Science/ Textiles or other branches of Engineering with excellent academic record.
- Executives/ Managers working in BTMA membered industries with bachelor degree will get preference if they apply through BTMA recommendation.
- Female candidates will get preference in admission.

**Those who have completed training of 2 weeks or more under SEIP should not apply**

### APPLICATION PROCESS

- Candidates should apply either using the prescribed application form available at <https://goo.gl/forms/jfODCnsyfLcQR7As1>. After submission of form through online an auto-generated filled-in application form will be sent to given email address. The signed form along with the following documents should be submitted to EDC office:
  - A motivation letter for joining in the EDP
  - Copy of all academic certificates, marksheets, testimonial
  - Consent letter from employer, template available in <http://www.butex.edu.bd/executive-development-program>
  - Color photograph
  - Copy of NID

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