

Bangladesh University of Textiles (BUTEX)

Directorate of Research & Extension

APPLICATION FOR RESEARCH GRANT

Research Proposal for the Dept. of _____, BUTEX for
Year _____.

N.B: This form is to be filled up in brief before applying for research fund release in installment as an advance.

1. Project Title (Please indicate the title of project; the title should be short and concise)

2. Project Leader and Project Members (Please indicate the name and the department/organization).

3. Key Words (Please provide a maximum of 5 key words that describe the research of the project)

4. Specific objectives of the Project (Please describe the measurable objectives of the project and define the expected results. Use results-oriented wording with verbs such as "to define ..." to determine...."to identify....."

5. Research background of the project (Please indicate if the project is new, modified or extended. Give a summary of your literature review to indicate the originality of the proposed research and describe related research to assist in assessing the research rationale and the potential for success)

- **Project Status (Please indicate)** **New** **Modification to** **Extension of**
Previous project **existing project**
- **Literature review summary**
- **Related research**

6. Type of research (Please indicate the type of research. One only)

1. Scientific research (fundamental research)

2. Technology development (applied research)

3. Product/ process development (design and engineering)

7. Outputs expected from the project (please give details)

8. Technology transfer/diffusion approach (please describe how the outputs of the project will be transferred to the direct beneficiaries/customers. Please also state if the project outputs are sustainable, i.e. if they can be utilized without further external assistance)

9. Organizational outcomes expected (please give details)

10. National impacts expected, (please give details)

11. Outside research organizations/industries involved in the project (please identify all research organizations collaborating in the project and describe their role/contribution to the project)

12. Project Team

Name	Organization	Man-month on Project
Project Leader (Please provide name)		
Researchers (please provide names or numbers of researchers)		
Support Staff (please indicate how many)		
Contract Staff (please indicate how many)		

Total

13. Research methodology (please describe the research methodology to be followed. Identify specialized equipment, facilities and infrastructure which are required for the project and indicate which are new. Use separate sheets if necessary)

14. Project activities (please list and describe the main project activities, including those associated with the transfer of the research results to customers/beneficiaries.)

15. Key Milestones (please list and describe the principle milestones of the project. Timing of milestones is to be shown in the Gantt chart as attached in Appendix B. A key milestone is reached when a significant phase in the project is concluded. E.g. completion of test, review, commissioning of equipment, etc.)

16. Duration (State the planned starting date of the project and the elapsed time, in month, to complete this project)

- Starting date
- Duration/elapsed time

17. Total cost (Direct project expenses, staff cost etc.)

18. Any other research grant taken on the same topic (Please mention if so)

19. Contractual obligations under this project (please indicate any contractual obligation with third parties that will be entered in for this project)

20. Ownership of intellectual property rights (Please indicate the organization (s) that will own the intellectual property rights that may from this project)

21. Project Leader's Declaration

I hereby acknowledge that the all the information given above is true and correct to the best of my knowledge.

Name : _____

Department : _____

Designation : _____

Date : _____

Signature :